**Technical specifications**

**Page Format**: A4 Vertical, Margins (Normal), Justified, Line spacing 1,15

**Font properties**: Font type: Times New Roman; Font sizes: 12 (bold) for Main titles,12 for text.

**Text properties**: Indents should not used in text. 6 nk space should be left before and after the paragraphs.

**Tables and Figures**: Tables and figures should be prepared according to the updated APA 7 Edition Citation Guide. Titles of the tables should be italicised.

**Main Title and Author Information**: The main title of the study: Times New Roman, 12 (font size), capitalised each letter, centred and written bold.

**Author information**: Name-surname (11-font size) and centred. If there are more than one author, their names should be written side by side according to their contribution to the study. Footnote: affiliation, (university, department/division, city, country), and e-mail address

**Special** notes: If the study was presented as a proceeding in any scientific organisation, it should be stated below the first page of the article by placing asterisk (\*) in the title of the article.

The manuscripts submitted to the journal should include the following titles:

**Title**

The title of manuscripts should reflect the content clearly.

**Abstract**

It should cover the purpose of the study, its method, significant features and results briefly and clearly. It should be approximately 150-250 words.

**Keywords**

Minimum 3, maximum 5 keywords that reflect the scope of the study should be selected.

**Introduction**

It should include summary for the state of research problem. It should be supported with the studies in the relevant literature.

**Method**

The method of the study should include the following sub-titles : Research Design, Study Group (Population-Sampling), Data Collection Tools (Research Data), Data Collection Process and Data Analysis.

**Findings**

The findings should be presented by using quantitative, qualitative or mixed method analysis techniques based on the predetermined purposes of the study.

**Conclusion\***

The obtained findings of the study should be explained.

**Discussion\***

The obtained findings should be discussed with the relevant literature and author's comments.

**Suggestions\***

In accordance with the conclusion and discussion sections of the study, suggestions should be put forth for practitioners, program developers, researches etc.

**References**

References should be prepared according to the updated APA Citation Guide (7th Ed.) and should be listed in alphabetical order.

\* The titles (Conclusion, Discussion and Suggestions) can be given either together or separately.

\*\*In cases where the appendices are given, they should be given in headings as others.

\*\*\* The studies written in English need to add an abstract in Turkish or Georgian.

**SAMPLE REFERENCES**

**Book**

Yıldız, Ü. (2010). Applied Turkish 3. Asar Publishing.

In-text citation: Yıldız (2010), (Yıldız,2010), (Yıldız,2010:45)

**Edited Book**

Hacker Hughes, J. (Ed.). (2017). Military veteran psychological health and social care: Contemporary approaches. Routledge.

In-text citation: Hacker Hughes (2017), (Hacker Hughes, 2017), (Hacker Hughes, 2017: 48)

**Chapter in an Edited Book**

Balsam, K. F., Martell, C. R., Jones, K. P., & Safren, S. A. (2019). Affirmative cognitive behavior therapy with sexual and gender minority people. In G. Y. Iwamasa & P. A. Hays (Eds.), Culturally responsive cognitive behavior therapy: Practice and supervision (2nd ed., pp. 287–314). American

Psychological Association.

In-text citation: Aktay (2015), (Aktay, 2015), (Aktay, 2015:428)

**Translated Book**

Lewis, B. (2000). Emergence of modern Turkey (M. Kıratlı, Trans.).Turkish Historical Society.

In-text citation: Lewis (2000), (Lewis, 2000), (Lewis, 2000;34)

**Journal Article (Electronic)**

Nikishova, A., & Kryvonosova, E. (2020). Design and implementation of technologies for professionally oriented adult education. International Journal of Current Approaches in Language, Education and Social Sciences, 2(1), 413-424.https://doi.org/10.35452/caless.2020.20

In-text citation: Nikishova and Kryvonosova (2020), (Nikishova & Kryvonosova, 2020), (Nikishova & Kryvonosova, 2020: 418)

**Note**: For articles that are electronic but do not have a DOI number, a link to the article should be provided in the DOI number field.

**Journal Article (Printed)**

Nikishova, A., & Kryvonosova, E. (2020). Design and implementation of technologies for professionally oriented adult education. International Journal of Current Approaches in Language, Education and Social Sciences, 2(1), 413-424.

In-text citation: Nikishova and Kryvonosova (2020), (Nikishova & Kryvonosova, 2020), (Nikishova & Kryvonosova, 2020: 418)

**Thesis (M.A./PhD.)**

Asma, B. (2018). Examining the relationship between English admission test (LYS-5) and four language skills of undergraduate students [Unpublished master's thesis]. Akdeniz University Graduate School of Educational Sciences.

In-text citation: Asma (2018), (Asma, 2018), (Asma, 2018:15)

**Prooceeding**

Williams, J., & Seary, K. (2010). Bridging the divide: Scaffolding the learning experiences of the mature age student. In J. Terrell (Ed.), Making the links: Learning, teaching and high quality student outcomes. Proceedings of the 9th Conference of the New Zealand Association of Bridging Educators (pp. 104-116). Wellington, New Zealand.

In-text citation: Williams and Seary (2010), (Williams & Seary, 2010), (Williams & Seary, 2010:92)